

BuildSafeNJ Members,

Please read the following descriptions. We are looking for people to help with these positions/committees. Following those is a brief set of minutes from the meeting. Thank you. Should you have any questions, please contact me.

**Secretary** – As announced at the meeting, Don Howard has informed us that due to unforeseen expanding work responsibilities, he will not be able to continue in the role of Secretary. We will appoint a new secretary to finish out the term which ends June 30, at which point the position will be back up for election. The job duties of the secretary entail keeping meeting minutes, communicating to the membership (minutes, meeting announcements/agendas, other membership news, request for information or assistance from members of the organization to others in the organization, maintaining the contact database as well as any other similar tasks that may arise. Please let myself or Michael Oprishko know if you're interested by emailing us at [president@buildsafenj.org](mailto:president@buildsafenj.org) or [vicepresident@buildsafenj.org](mailto:vicepresident@buildsafenj.org).

**Marketing Committee members** – We are looking for volunteers to work with Bob Jennings, the committee chair for the marketing committee. This includes coming up with ideas to help market the organization and handling the footwork for any marketing activities, such as the barbecue we held in September.

**Education Committee members** – I am looking for volunteers to be chair and man our education committee. Education is going to be a key member service going forward so we need people who are energetic about training and will be able to be in frequent communication with the executive board. Responsibilities will include arranging training classes, determining what would be good training classes to have, gathering the necessary resource to make our classes successful, and working with the marketing committee to make sure the classes are being advertised sufficiently.

Please let me know ASAP if you're interested.

#### MEETING MINUTES:

Had introductions and welcomed at least 4 new members to the group.

We began the meeting by discussing Don Howard's reluctant resignation as noted above. Please note that the workload currently being placed on Don was unexpected. He made every attempt to continue his duties and finish out the term, but decided that, in the end, he could not give the secretary position the attention it deserved. He decided to give it up, rather than neglect it, and for that we thank him for his honesty. Don did an excellent job for us and we wish him the best of luck with his work!

Mike discussed the idea of moving to a bi-monthly format, rather than a monthly format. The group seemed to be in favor. Unless there are any specific objections, we will begin this format in January.

We discussed that we only have one meeting left for the year and it will be in early December. The meeting will be a combination of the Nov and Dec meetings and will be a holiday luncheon somewhere central, if not at the same place we had it last year – Aliperti's in Clark, NJ.

Discussed that Eric Voight would run the nominations committee and would put together a ballot early next year. Eric, please let us know if you'll need assistance with this.

Mike and I held a meeting with David Hughes of the NJ Office of Fire Department Preparedness. We discussed the mutually beneficial relationship we could develop: they could utilize our personnel and knowledge to help get them trained (and vice versa) and they could help provide us with facilities and mock scenarios to perform training. Since this office is the first responder in emergency situations, they hope to be able to develop a relationship with our members, as construction companies and union tradesmen are often the SECOND responder in emergency and disaster scenarios. They will present at the January meeting.

Penn-Jersey ASSE will be hosting ASP/CSP prep course in January. More details to follow.

### **Treasurer's Report**

Our original Fed ID number was not set up as a not for profit, so we need a new number. Bart is working on this. Leann from the AGC offered some assistance.  
Bank Account – still zero.

### **Committees**

GOVERNMENT AFFAIRS – I briefly covered 5 points that Mike Travostino sent in, but you will receive a detailed description of these things shortly in your email so I won't spend the time here.

WEBSITE – New information is up there and we'll work to get meeting information up sooner.

Waiting to get the pictures taken at the BBQ and hope to have them posted shortly.

EDUCATION – Plan to have an OSHA 10Hr free to members in December. Will keep you posted.

MEMBERSHIP – Draft membership application submitted and reviewed. Will begin being used when we are able to collect dues.

OSHA ALLIANCE – Mike Oprishko working with Lou Lento/Mike Yarnell and we hope to have this in place before the term is up. Hopefully early in the spring.

FUNDRAISING/GRANTS – Mike Henderson said he's ready to submit us to see if we're eligible for grants, but we have to get the proper fed ID number soon. Also, the idea of using training classes as fundraisers in the future was brought up.

After all that, we toured the Red Bull soccer stadium. We want to thank Mike Henderson for arranging the tour and Hunter Roberts for allowing us to hold our meeting there and see the project. Also, our thanks to our Hunter Roberts tour guide, Steve Martin.

If anybody has any comments on or concerns about the minutes, please let me know. Thanks.